

PICT MODEL SCHOOL

Survey no. 6, Mahalunge-Balewadi, Pune – 411045

Minutes of the 1st Executive Committee of Parent Teacher Association

(EPTA)Meeting 2020-2021

Day and Date : 13thAugust 2020, Thursday

Time : 10:30 am to 12:00 noon

Virtual Meeting over Microsoft Teams

Members Present:

Mrs. Manju Surendran	Principal (Chairperson)
Ms. Kimaya Balki	Parent Representative -Grade 1
Ms. Sonali Bagla	Parent Representative -Grade 2
Mr. Jasvinder Sondhi	Parent Representative -Grade 3
Mr. Abhijit Kokane	Parent Representative- Grade 4
Mr. Amit Shirodkar	Parent Representative- Grade 5
Mr. Sanjay Bhujbal	Parent Representative- Grade 6
Mr. Alok Kanhai	Parent Representative- Grade 7
Ms. Vaishali Samnerkar	Parent Representative-Grade 8

Ms. Sujata Patil	Parent Representative-Grade 9
Ms. Ashwini Gramopadhyay	Teacher Representative- Grade 1
Ms. Amruta Kulkarni	Teacher Representative- Grade 2
Ms. Rama Purandare	Teacher Representative- Grade 3
Ms. Anagha Gorhe	Teacher Representative- Grade 4
Ms. Joyee Sur	Teacher Representative- Grade 5
Ms. Padmini Manokaran	Teacher Representative- Grade 6
Ms. Swati Desale	Teacher Representative- Grade 7
Ms. Sharvani Shahpurkar	Teacher Representative- Grade 8
Ms. Shweta Bora	Teacher Representative- Grade 9

Special Invitee: Ms. Nivedita (Trupti) Hiremath (Lead Coach-Academics)

Welcoming Members:

Mrs. Manju Surendran, Principal extended a warm welcome to all the members of the Executive Committee of the PTA of PICT Model School for the academic year 20202021. Mrs. Manju Surendran, Principal noted that the requisite quorum for the meeting was present and called the meeting to order. The Principal then tabled the Agenda as circulated along with the Notice of the meeting to all the

members. The meeting unanimously adopted the Agenda for the First Executive Committee Meeting of the PTA.

Agenda:

- 1. The meeting commenced with the self-introduction by the Parent and Teacher Representatives of the Executive Committee**
- 2. Reading the Maharashtra Educational Institutions (Regulation of Fees) Act, 2011 and the rules made thereunder**
- 3. Constitution of the Executive Committee**
- 4. Adoption of Bye-laws of the PTA of PICT Model School**
- 5. Impact of COVID-19 pandemic on the school schedule**
- 6. Preparedness of school for post lockdown reopening-safety, hygiene, medical partnership**
- 7. Vote of Thanks**

1. Introduction of the members of the Executive Committee:

The meeting commenced with the introduction of all parent and teacher representatives.

2. Reading the Maharashtra Educational Institutions (Regulation of fees) Act, 2011 and the rules made thereunder with respect to the formation, rules and responsibilities of the EPTA.:

The Principal read out the Act and the rules thereunder.

3. Constitution of the Executive Committee:

The Principal informed the meeting that the Executive Committee would be headed by the 'Principal' who is the Chairperson of the EPTA by default. She then called the parents to nominate the Vice - Chairperson and one Joint Secretary from the Parent Representatives. The meeting unanimously nominated the following as the office bearers of the EPTA for AY 2020-21

1. Mr. Alok Kanhai was elected as the Vice Chairperson of the EPTA for the year 2020-21.
2. Ms. Rama Purandare was appointed as the EPTA Secretary.
3. Ms. Joyee Sur from the Teacher Representatives was appointed as the Joint Secretary.
4. Ms. Sujata Patil from the Parent Representatives was appointed as the Joint Secretary

4. Adoption of Bye-laws of the PTA of PICT Model School:

A show of hands confirmed the adoption of Bye-laws of the PTA that was being read out.

5. Impact of COVID-19 pandemic on the School schedule:

Current status of online classes – The Chairperson informed the meeting that the Academic Session Week 1 began from 30th March 2020, with warm up worksheets sent to all learners from Grades 1 to 9 which continued till Week 3. Once all the learners, coming from different schools, were well acquainted to the teaching-learning methods of the school from Week 4 (April 24th onwards), the school started with live interactive sessions in partnership with Microsoft Teams Platform. Daily sessions covering scholastic and co scholastic aspects were scheduled and successfully implemented. The Principal informed that the online sessions at PICT Model School were as per the State Government directives and the Ministry of HRD guidelines for all grades across 1 to 9.

6. Preparedness of school for post lockdown reopening-safety, hygiene, medical partnership:

The Principal shared the plan for reopening based on government guidelines as and when the directives are given. The infrastructural and academic preparedness was shared with all members of the EPTA.

A sample blended teaching learning schedule was shared with all the committee members. The chairperson also shared the additional cost being borne by the school for the sanitization, cleanliness, temperature checks and oximeters.

The Chairperson noted that the agenda items were covered and welcomed other points for discussion. The parent members put forth the following -:

Mr. Kokane inquired about the frequency of the EPTA meetings. The Principal informed that as per the Act, the EPTA will have quarterly meetings.

Mr. Alok Kanhai and other parent representatives appreciated the effort towards maintaining all the safety aspects and ensuring hygiene and safety methods the school plans to incorporate during the reopening.

The parent representatives appreciated the effort put in by all educators to shift from real classrooms to a virtual classroom model.

The Principal humbly accepted the appreciation and credited PICT as a team to successfully conduct online classes.

Parent representative requested for an online PTM. The Principal informed that the school is working out the schedule and will share the details shortly.

Mr. Kokane inquired if there is any government regulation sent out regarding the syllabus that needs to be completed for this academic year. The Principal informed that for Grades 1 to 8, vertical progression of concepts and learning objectives are kept in mind while mapping the syllabus. All educators take a microscopic look at the content to ensure maximum conceptual understanding and better learning.

For Grade 9, syllabus is implemented as per the current CBSE guidelines and curriculum specifications.

7. Vote of Thanks:

There being no other business, the meeting ended with the Chairperson thanking the members warmly for their participation and presence in the meeting. She also conveyed a warm thank you on behalf of the Director Principal Dr. Pampa Chaudhuri. She extended a warm thank you to the special invitee Ms. Nivedita (Trupti) Hiremath.